Battelle
Pacific Northwest Laboratories

Project Number_____

Internal Distribution

Date June 20, 1983

To L.S. Prater

From L.P. Henderson

Subject TEMPORARY BARGAINING UNIT RECLASSIFICATIONS

Re: JEFFREY E. SCHMALTZ

If, at some future time the above mentioned employee is reclassified to regular fulltime status, please contact Barbara Doyle on 375-2434 in advance of the reclassification. This will assure that all "job posting" requirements are met. Barbara will also notify the Salary Administration office so that the Status Change Form can be initiated and information regarding the benefit plans can be provided to the staff member.

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